

PARISH OF MORTLAKE WITH EAST SHEEN

MINUTES OF PCC COMMITTEES

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| COMMITTEE NAME: | DATE OF MEETING: |
| St. Mary's Consultative Group | Tuesday, 8 th November 2022 |

ATTENDEES:

The Revd. Canon Rd. Ann Nickson (Chair), Revd. Matthew Watts (Curate), Sarah Coggins (Churchwarden), Greg Kyle (Churchwarden), Ginny Waterkeyn (Churchwarden), Ed Coke, Perry Kitchen, Anita Larsen, Beccy Legonie, Jen Loudon, Matt Pass, Ben Stokes, Brenda Morris (Parish Warden)

| | HEADLINES/ACTION POINTS | PERSON RESPONSIBLE |
|-------------|---|---------------------------|
| 5.5 | Carol Service: Hugh to promote the augmented choir for the annual Carol Service | HC |
| 5.8 | Pancake Event: Ed, Matthew and Ben to meet in January to discuss logistics | EC/MW/BS |
| 7.1 | Kitchen & St Mary's Room Divider: Ginny to recontact architects and ask for a cost quotation for preparing visuals | GW |
| 10.2 | Big Garden Birdwatch: taking place on 28/01/23 in the churchyard | All |
| 13 | Sick list: People to be taken off the sick list after a reasonable time, unless they specifically wish to remain in the prayer list | All |
| 14. | Volunteer for coffee at next meeting: Matt | MP |

1. **Welcome and Prayers:** Ann welcomed everyone and held a prayer.
2. **Apologies for absence:** Hugh Crook and Katie Lee were unable to attend the meeting. Ed Coke left the meeting after Item 7.
3. **Minutes of previous meeting:** The minutes of the meeting held on 7th September 2022 were presented and accepted by the meeting with no amendments.
4. **Matters arising:**

LED lighting: Perry asked for this item to be carried forward as there was no further progress to report.

Good Box contactless card donations: Greg reported that the Good Box will be upgraded this week with an increased minimum donation.
5. **Recent and Future Services**
 - 5.1 **Harvest Festival (02/10):** Members thought the service and BBQ were busy and successful.
 - 5.2 **Wangle III Memorial (23/10):** It was a pleasure to see the Church full of scouts and family members for this commemorative service.
 - 5.3 **Memorial Service (06/11):** Numbers for this year's Memorial Service were slightly up compared to previous years, with a number of non-regular churchgoers attending. Many people stayed for the refreshments afterwards.
 - 5.4 **Remembrance Day (13/11):** The annual outdoor act of remembrance will take place at Sheen Lane crossroads at 10.55am. Sunday Eucharist will take place at the earlier time of 9.30am. Peter King will conduct a shortened service in church for those who can't get to the crossroads. Ann highlighted that two more marshals are needed for the Sheen Lane crossroads ceremony.
 - 5.5 **Carol Service (18/12):** The annual carol service will take place on 18th December at 6.30pm with an augmented choir. Hugh will place an announcement in the St Mary's notices and email previous singers to see if they'd like to participate again this year. Rehearsals are anticipated for Thursday evenings in the run-up to Christmas.
 - 5.6 **Knitvity:** The knitted figures have been updated and the Knitvity journey will begin on the 2nd Sunday of Advent (4th December). The usual announcements and sign-up sheets will be produced nearer the time.
 - 5.7 **Crib Service (24/12):** The annual Crib Service will take place on Christmas Eve as usual.
 - 5.8 **Pancake Event (21/02):** The Group discussed updates to the Pancake Event on Shrove Tuesday. It was agreed that the uniformed groups, predominately the Scouts, take on a greater organisational role for the event. The Group suggested the event be scaled back to focus on children's games and food, with no adult

food or quiz as have been in previous years. **Ed, Matthew and Ben** agreed to meet in the New Year to discuss logistics.

6. Children at St Mary's

- 6.1 **Sporty Church Christingle**: This will take place on Sunday, 4th December at Sporty Church. **Jen** will be providing the oranges for decoration. A flier promoting the Christingle will be sent to Thomson House School parents.
- 6.2 **Nativity Play**: Jen reported that request for parts in the Nativity Play were trickling in from St Mary's children, but that she was hopeful the play would come together in the next few weeks.

7. Update re. Legacies

- 7.1 **Kitchen and St Mary's Room Divider - Architects' assessment**: In advance of the meeting, **Ginny** circulated a brief assessment and sketches based on the visit by Peregrine Bryant Architects to review the area around the kitchen and St Mary's Room. The Group fed back positively on the general assessment and sketches and felt that some of the ideas contained would enable much greater practical use of the kitchen. The key question is now whether to invest a small amount of money for the architects to draw up more formal plans and options, which could then be presented to the St Mary's congregation. **Ginny** agreed to recontact the architects to get a cost quotation for preparing such visuals. The cost quotation will be shared with the Consultative Group for approval before the plans are drawn up.
- 7.2 **Environmental assessment**: The installation of LED lighting is on hold. No further progress on understanding the feasibility of installing solar panels on the church roof. It may be possible to ask the architect's advice on solar panels. Ben will check again regarding solar panels that are not reliant on sunshine.

8. Music at St Mary's

- 8.1 **Choral scholarships**: In a written report, **Hugh** reported that advertising is underway for the choral scholarships. A poster has been designed and will be distributed to relevant Facebook groups, schools, etc. If Group members have ideas of relevant local places/groups to advertise to, please let Hugh know. The target age range of applicants is primarily 16-18 years old. Ideally we are looking to recruit in time for Christmas, but may need to be flexible.
- 8.2 **Organ work**: **Hugh** has asked Shepherds about completion of Swell organ work (cost around £1.8k + VAT), with no response as yet. We are aiming to schedule the work during a quiet part of 2023 (avoiding Easter and other busier periods). To date, there has been no major progress on securing funding for the more substantial repairs which will need to be carried out over the longer term. Hugh has reviewed various grant organisations, with most only making fairly small grants which do not cover the anticipated cost of repairs.

9. Treasurer's Report

Perry reported that there has been a deficit of £2.6K to date, but the nursery owes approximately £4K in respect of the Autumn term. After anticipated expenditure in November and December Perry anticipates breakeven for the year as a whole. The Harvest BBQ made a surplus of £38 and the Quiz Night made a surplus of £97. Balances at 08/11/22 were:

| | £K |
|-----------------|--------------|
| Donations fund | 16.6 |
| Legacy fund | 107.6 |
| Tower fund | 4.3 |
| Churchyard fund | <u>11.9</u> |
| Total | 140.4 |

We have recently received £10,994 from the estate of John Ray, with the possibility of a little more when the estate is finally wound up. Thus the legacy account now comprises:

| | £K |
|-------------------|--------------|
| Berners-Lee | 55.6 |
| Harrop | 25.0 |
| Ray | 11.0 |
| Finzi (residue) | 15.0 |
| Holding (residue) | <u>1.0</u> |
| Total | 107.6 |

10. Churchyard

10.1 **Police report re. safety**: The recent meetings at the church involving the police, the local MP and councillors focused mainly on nitrous oxide usage and dealing, although other problems relating to anti-social behaviour were also discussed. The churchyard is popular for nefarious activity due to its isolation and lack of cameras and road access. The police have recommended installing proximity lighting, and the removal of some seating.

10.2 **Big Garden Birdwatch**: This event will take place on 28/01/23 in the churchyard and will be advertised nearer the time.

11. Safeguarding

No update provided.

12. **Other Reports**

12.1 **Team Rector's Report:**

Ann highlighted that the Warm Soup Club will open its doors on 17th November at Mortlake Hall. The Club will run during this winter and is open to all.

12.2 **Churchwardens' Reports:** Livestreaming of services is working again, using the newly acquired camera and Chromebook.

12.3 **Parish Warden's Report:** Brenda reported that Mission statistics are due, and that a Churchwardens' social event for the parish is being planned.

13. **Any Other Business:** *Sick list.* Ann reminded that people should be taken off the sick list after a reasonable time, unless they specifically wish to remain in the prayer list.

14. **Volunteer for coffee-making at the next meeting:** Matt Pass kindly offered to make coffee for the next Group meeting in January.

15. **Date of Next Meeting:**

Wednesday, 25th January.

16. **Dates of Future Meetings:**

2023

Wednesday, 25th January

Tuesday, 21st March

ACM, Sunday, 21st May (after 10 am service)