

Parish of Mortlake with East Sheen

Minutes of PCC Committees

COMMITTEE NAME:	DATE OF MEETING:
Christ Church Consultative Group	26 th September 2022 at 7.45 pm in Church

ATTENDEES:
Rev Jonathan Haynes, Team Vicar; Neil Davis, Churchwarden; Mireille Stanton, Churchwarden; Deirdre Munro, Churchwarden; Paul Russenberger, Reader; Karen Brown, Treasurer; Brenda Morris, Secretary; Peter Jones; Lindsay Ancock; Graham Corbishley; Louise Manners, James Lloyd-Thomas, Celia Catchpole, Parish Warden.

HEADLINE

Ref. item number	Headlines/ decisions action points	Action
4.	Matters Arising: Deirdre to ask DAC for a visit by their Tree Advisor regarding the trees in the church garden.	DM
5.	Health & Safety: Neil to meet with the neighbour regarding installation of a defibrillator in the south porch. Jonathan said he would get in touch with DAC about the defibrillator.	ND JH
6.	Safeguarding: CRB check for Graham, Neil and Louise – details to Lindsay for action.	GC/ND/LM
7.	Vicar's Report: Notice in pew sheet regarding cancellation of Evensong on 30 th October in order to support All Saints' Patronal Festival.	JH
10.	Treasurer's Report: Jonathan to write a covering letter for Planned Giving – Peter to supply the format.	PJ/JH
11.	Churchwardens' Report: Set up a Fabric & Maintenance Group – suggest Neil, John, Nicholas & Karen. Jonathan to notify.	JH
12.	MAP: Louise and James to look at issuing a newsletter.	LM/JLT
13.	Christ Church Hall & Rooms: Hire charges to be discussed between Jonathan, Mireille and Karen.	JH/MS/KB

Next meeting: 16th November 2022 in Christ Church at 7.45pm

No	Item	Action
1.	Opening Prayer: The prayer was said by Paul Russenberger	
2.	Apologies for absence: Apologies were received from Rev Olwen Williamson, Nicholas Rettie and Roger Parker.	
3.	Approval of Minutes of 20th July 2022 Approval of the minutes: proposed by Karen Brown, seconded by Peter Jones and agreed by the CCCG.	
4.	Matters arising: Deirdre to approach the DAC for a visit and advice from their Tree Advisor on work to several trees in the church garden prior to applying for a faculty for the work.	DM
5.	Health & Safety: Karen reported that she had been approached by a neighbour who would like to install a defibrillator in the south porch and money had been raised for this purpose. The CCCG agreed in principle but this would need a faculty. Neil will be meeting the neighbour on Saturday, 1 st October. Jonathan said he would get in touch with DAC about the defibrillator.	ND JB
6.	Safeguarding: All members of the CCCG should be CRB checked. Not checked are Graham, Neil and Louise who should send their details to Lindsay. It was suggested that members of the choir should be checked.	GC/ND/LM
7.	Vicar's Report: Jonathan said it was a joy to be here. We need to develop rather than make changes. He has regular meetings with the Ministry Team and has started to contact the local schools; Sheen Mount, Tower House and the Royal Ballet School. He suggested we cancel Evensong at Christ Church in order to support All Saints at their Patronal Festival on 30 th October. This will be recorded in the news sheet and lifts would be offered. This was agreed by the CCCG.	JB
8.	Music Report: Tom Coxhead, our new Director of Music, will be playing for the first time on 2 nd October. His email address is: music.cces@gmail.com . There is a welcome evening on 29 th September for choir members and for those who may wish to join. There are seminars on how to develop the music, keep choirs and recruit new members. It may be possible to have a youth choir and a sung Evensong once a month. Tom will be giving a report on the state of the organ in due course.	
9.	Steers Legacy Report: Nicholas was unable to attend the meeting but sent in the following report: <ul style="list-style-type: none"> • The contractor, Cliveden Conservation, successfully completed their work last week. • They were able to evaluate the state of the chancel paintings and have taken samples for specialist analysis. • They will now prepare their "Condition Report" which we expect to receive by the end of October. • Our group will then digest this report and, hopefully, be in a position to provide a meaningful update to the CCCG meeting in mid-November. 	
10.	Treasurer's Report: Karen circulated her report prior to the meeting. Parish Finance: <ul style="list-style-type: none"> • Last F&P Meeting was on the 5th September. • Planned Giving is suffering because there are fewer members of the scheme resulting in £5,000 down on last year. Peter Jones reported Planned Giving Sunday is on 9th October and all the documents are ready to distribute. He asked Jonathan to write a covering letter and will supply him with the format. It is important we get more people in the scheme. • F&P suggests increasing the Parish Support Fund contribution by £7,000 to £290,000 for 2023. The committee believes there are sufficient funds in 	PJ/JH

	<p>each of the churches' donations accounts and fabric fund to cover the increase. This will be put to the PCC on 28.09.2022.</p> <ul style="list-style-type: none"> • Energy prices have been fixed for all the churches but usage needs to be monitored carefully. • 2021 costs £18,000 (less power use than usual because of the Covid restrictions). • 2022 is likely to be at least 2-2.5 times higher (£36,000). <p>Points to Note:</p> <ul style="list-style-type: none"> • Surplus in the general account YTD £10,397. • 2022 budget surplus £7,736. • Collection for Bethany Reeves £665 given as a lump sum online. • Alison Wilson has asked that her fees for playing the piano at our services in September (£300) to be donated to Glass Door. • Collection for John Ancock £220. • Toilet twinning £105 to date. • Harvest - £20 received so far but mainly food donations received. • Hall and room rate letting rate for 2023 to be considered by the CCCG on 26.09.2022. Parish suggested +17% i.e. from £21.50 to £25 per hour regular use; £145 for a 3 hour party; £14-£16 room rate. <p>Karen asked the CCCG to ratify the accounts, proposed by Graham and seconded by Lindsay.</p> <p>Further comments:</p> <ul style="list-style-type: none"> • At parish level, Mireille Stanton, Kate Woodhouse and Kate Broomfield are looking into finding a "warm hub" as a place for people to go during the cold months as the churches are not suitable. • Alison Wilson was thanked for playing the piano at the 10.00 am service during September. • There is money available for music if needed. • Jonathan suggested an inventory of clergy vestments. One set could cost £290 and we have a donation of £200 towards costs. 	
<p>11.</p>	<p>Churchwardens' Report & Fabric Update:</p> <ul style="list-style-type: none"> • We are delighted that the Rev'd Jonathan Haynes was licensed on 6th September by the Bishop of Kingston with the Archdeacon of Wandsworth. A happy occasion. Many thanks to everyone who helped in so many ways to welcome Jonathan. • Director of Music Bethy Reeves' last Sunday was 28th August and her leaving was marked by Evensong with her Solis Choir, followed by drinks and nibbles in the hall and garden. We were able to send Bethy off with a substantial gift – thanks to generous donations. • Our new Director of Music, Tom Coxhead, has been appointed and his first Sunday will be 2nd October. • Harvest was celebrated on Sunday 18th September. The donations of food items are to be taken to Christ Church Brixton Road for their weekly food cupboard. • Messy Church restarts on Monday 3rd October on a monthly basis in term time. • The fire extinguishers and fire blankets in the church, rooms and hall were checked by Chubbs on 11 August. There a number of new extinguishers and blankets required to replace items now out of date. We are awaiting Chubbs quotation for these. • The very heavy rain in mid-August came through the ceiling of the church in the usual places, and in the hall. Many thanks to everyone who cleared up, mopped up and positioned buckets. • The boiler service will be carried out on 3rd October. • Systems Electric have visited and are to provide a quotation for the replacement of the light bulbs. 	

	<ul style="list-style-type: none"> • With our bronze award from Eco Church comes a plaque to commemorate this achievement. A decision is needed on where to place this. • The HotBin for the garden green waste was purchased and is now in position adjacent to the waste bins by the sheds on the north side of the church. • The ground bees are again nesting in the south side grass area. • A second shed has been purchased for the use of the Nursery School, to be erected adjacent to the existing shed in front of the hall. It will be painted to match. The Nursery will not be permitted to keep any equipment in the garden. • The appointed conservators for the Steers legacy undertook initial investigative works on the chancel wall and ceiling paintings in the week beginning 12th September. Their report will be submitted by the end of October. • Her Majesty Queen Elizabeth II's death was marked in church with flowers, candle and a prayer. A book of Condolences was available for signing during the official period of mourning. <p>Further points:</p> <ul style="list-style-type: none"> • Having received the Eco Church Bronze Award, it was decided to display it on the internal noticeboard. • The present noticeboards are under review, especially the exterior ones which are in a bad state of repair. Nicholas has already started researching replacements and Neil has offered to help. A Faculty would be needed. • Jonathan would like to introduce welcome cards and will circulate examples used in his previous church. • The churchwardens thanked Neil for taking the books to the charity shop. • The present lighting system is not adequate. Electricians have visited. It may be possible to remove the transformers and directly re-wire the bulbs but this will be costly. • Mireille will start again on the outside lighting to the back door. • Bethy Reeves, ex Director of Music, has lost her set of church keys. • The lock on the front door is proving difficult and Mireille will investigate a replacement. • It was suggested a sub-committee be set up to pursue outstanding fabric and maintenance items. The group could be: Neil (churchwarden), John Ancock, Nicholas Rettie and Karen Brown. Jonathan will email them. 	
12.	<p>MAP: Five Marks of Mission:</p> <p>The MAP was not discussed as it needs to be a separate agenda item. Jonathan would like to have conversations in the parish. There will no longer be a Parish Link. Louise and James to investigate a newsletter. Nicholas had already started working on this.</p> <p>The Green Group submitted a report and would like agreement on the following items:</p> <ul style="list-style-type: none"> • CCCG to commission the Green Group to review and identify areas where measures can be taken to gain a silver Eco Church award. Agreed. • CCCG to commission an external energy survey to give data with which to review and improve use of energy in Christ Church. Agreed. • Asks CCCG for permission to buy a recycling bin for the kitchen for soft plastics. Agreed. 	LM/JLT
13.	<p>Christ Church Community Hall & Rooms:</p> <p>Karen asked if we could increase the fees for all users of the hall and rooms. Suggested increase would be £21.50 per hour but not more than £22 per hour. Laidlaw charges could be increased from £14 per hour to £15 per hour. Mireille told the meeting that the Nursery School are now running at a loss but would be better placed to know their financial situation in January 2023. At present they are paying over £5,000 per term. The charity rate for the cubs is £18 per hour and Karen suggested £19 per hour. The rate for parties is £130. There is the possibility that</p>	

	there will be a fuel surcharge in future but this will need calculating. New charges need to be discussed by JH, MS and KB.	JH/MS/KB
14.	Parish Warden's Report: Celia thanked all those who helped with Holiday at Home. She did not know who would be coordinating the Christmas Lunch.	
15.	Any other business: <ol style="list-style-type: none"> 1. Roger reported via email that he had not been able to cut the grass and weed in the main garden due to the ground bees. 2. Jonathan said the cabinet in his study which does not lock. 3. We need to keep in touch with Baptism Families. 4. There are old papers which need to be shredded. 	
16.	Dates of next meetings: <ul style="list-style-type: none"> • 16th November 2022 	
17.	Closing Prayer: The meeting closed with The Grace	
	There being no further business the meeting ended at 9.30pm	

Next meeting: 16th November 2022 at 7.45 pm