

# Parish of Mortlake with East Sheen

## Minutes of PCC Committees

COMMITTEE NAME:	DATE OF MEETING:
Christ Church Consultative Group	20 <sup>th</sup> July 2022 at 7.45 pm via Zoom

ATTENDEES:
Celia Catchpole, Parish Warden (Chair), Neil Davis, Churchwarden; Deirdre Munro, Churchwarden; Mireille Stanton, Churchwarden; Paul Russenberger, Reader; Karen Brown, Treasurer; Louise Manners, James Lloyd-Thomas, Roger Parker, Peter Jones

### HEADLINE

Ref. item number	Headlines/ decisions action points	Action
9	<b>Treasurer's Report</b> Churchwardens to look at the best position for the GoodBox card reader	ND/MS/DM
11.	<b>Churchwardens Report:</b> Deirdre will approach the DAC for a visit and advice from their Tree Advisor on work to several trees in the church garden prior to applying for a faculty for the work.	DM
12	<b>MAP:</b> <b>Treasure</b> – The Group requested the CCCG task the Green Group with reviewing and identifying areas where measures could be taken to work towards gaining a silver Eco Church award. Agreement was given to order an Eco Church bronze award plaque for display in Christ Church.	Green Group
15	<b>AOB:</b> Roger to order a hot compost bin for the church garden.	RP

Next meeting: 21<sup>st</sup> September 2022 at 7.45 pm

No	Item	Action
1.	<b>Opening Prayer:</b> Celia Catchpole opened the meeting with a prayer.	
2.	<b>Apologies for absence:</b> Apologies were received from Bethy Reeves, Graham Corbishley, Nicholas Rettie, Brenda Morris, Rev'd Olwen Williamson, Lindsay Ancock	
3.	<b>Approval of Minutes of 18<sup>th</sup> May 2022</b> Approval of the minutes: proposed by Deirdre Munro, seconded by Mireille Stanton and agreed by the CCG.	
4.	<b>Matters arising:</b> <b>Item 9.</b> Mireille reported back on discussions she has had with Nicholas who has had the advice of a lawyer in the congregation on the existing contract with the Nursery School. The advice was that it would not be possible for the Vicarage Nursery School to sell on their contract, nor the goodwill in the use of our buildings. However, we are likely to extend goodwill to any new user as it is in our interest to have such a frequent and regular booking. <b>Item 13:</b> Mireille explained the present situation regarding a new shed for the Nursery School. She is attempting to find as close a match to the existing as possible. It will be necessary to move the existing shed towards the road in order to leave sufficient clearance in front of the Hall. <b>Item 11.</b> These matters await the new Team Vicar. Nicholas Rettie has agreed to take over moving this forward but needs to handover other responsibilities.	<p style="text-align: center;"><b>MS</b></p> <p style="text-align: center;"><b>ND/DM/MS/NR</b></p>
5.	<b>Health &amp; Safety:</b> Nothing to report.	
6.	<b>Safeguarding:</b> Mireille and Deirdre are compiling a list of people whose DBS needs renewing.	<p style="text-align: center;"><b>MS/DM</b></p>
7.	<b>Music Report:</b> Nothing to report. Louise asked about music storage in the St Andrew's Room. Mireille explained that in consultation with Brenda old and falling to pieces music and books had been discarded. All the sheet music was in the filing cabinets and accessible.	
8.	<b>Steers Legacy Report:</b> Nothing further to report at this time. The planned preliminary work in the chancel to prepare a conditions report on the chancel ceiling and paintings will be carried out in the first week of August.	
9.	<b>Treasurer's Report:</b> Karen circulated her report prior to the meeting.  At her request Peter spoke about the Planned Giving Scheme: receipts have been close to the previous year across the Parish. The diocese is likely to request an increase in the Parish Support Fund contributions. The card readers generated £2,500 for the 3 churches but Peter considered that people need to be reminded of the machines particularly at services such as Baptisms and Weddings and Funerals. There was some discussion about the positioning of the card reader to ensure it was seen. The churchwardens will look into this.  <b>Points to Note:</b> <ul style="list-style-type: none"> <li>• Surplus in the general account YTD £9,600</li> <li>• Confidence is returning although party bookings still not back to 2019 rate. Although there are a couple of hall bookings for the school summer holidays which is encouraging.</li> <li>• The Parish treasurer has agreed that we can increase the default amount for the Goodbox card reader machine from £5 to £10 for special services.</li> <li>• Collection for Heather £855. Cloak and stole purchased. Surplus £332.75 given as a lump sum.</li> <li>• Collection for John Ancock will be given to him when John has returned.</li> <li>• £1,000 legacy received from the late Sheila Young.</li> </ul>	<p style="text-align: center;"><b>ND/MS/DM</b></p>

	<ul style="list-style-type: none"> <li>Hall and room rate letting rate for 2023 to be decided CCG 21.9.2022.</li> </ul> <p>The cost of improvements to the vestries and rooms and additional furniture will have to come from the CC donations account and not from the Parish.</p> <p>Ratification of payments: proposed: Celia Catchpole, seconded Roger Parker. Agreed by all.</p>	
10.	<p><b>Rev'd Jonathan Haynes' licencing:</b> September 6<sup>th</sup> at 7.30 pm by the Bishop of Kingston with joint choirs and refreshments following.</p>	
11.	<p><b>Churchwardens' Report &amp; Fabric Update:</b> The report was circulated prior to the meeting:</p> <ul style="list-style-type: none"> <li>We celebrated the Queen's Jubilee with drinks and nibbles in the Hall following the 10.00 am service on 5th June before most of us went off to celebrate with our immediate neighbours in our streets.</li> <li>A Rogation-tide walk was organised around the boundaries of the Christ Church part of the Parish on 22 May which, although attracting few walkers, made those walking realise how much of the Christ Church part of the Parish is in Richmond Park. We finished with tea in the church garden.</li> <li>We marked Heather's departure with a bring and share lunch following the 10.00 am service on 25<sup>th</sup> June, as well as refreshments following a very well attended Evensong. With the generosity of the congregation we were able to send Heather off with various gifts + cheque for which she was very grateful.</li> <li>In preparation for Jonathan's arrival the part of the St Andrew's Room used by the church has been cleared of superfluous items. Screens have been bought to separate the Nursery School's storage from an area that can be used for meetings by the vicar. Further work, clearance and furniture will be needed in the Priest's Vestry which will be Jonathan's office and base.</li> <li>We are grateful to the various outside clergy who have stepped forward to ensure that all our services continue in the period between Heather's departure and Jonathan's arrival.</li> <li>Bethy will be leaving us at the end of August and her last Sunday with us is 28th August. A bring and share lunch (at her request) is being planned to say thank you to her for her time with us and to send her on her way to Italy.</li> <li>Interviews for a new Director of Music take place on Thursday 21st July.</li> <li>Christ Church has been awarded an Eco Church bronze award. Thanks to Judith Russenberger for getting us working on that. Now for the silver; a far harder challenge.</li> <li>Mireille has purchased a new sign board to replace the dilapidated wooden sign board which at about 20 years old was past it. This is now in place.</li> <li>The church garden has seen the erection of a bug hotel under the pine tree – thanks to Judith and Paul and to all who contributed materials for it.</li> <li>Work will need to be carried out on various trees in the church garden and we will shortly be contacting the new tree advisor on the DAC to start the process of getting the necessary approvals for the work.</li> <li>Heather did not have time to complete analysis of the returned sheets of the consultation she initiated earlier in the year; that will be carried out before Jonathan's arrival.</li> <li>We had a very successful Hymn's and Pimm's service and social on Sunday 17<sup>th</sup> July.</li> </ul> <p>A question was raised as to who would approach the DAC about the work to the trees. Deirdre agreed to do this. DAC approval will be needed for the work before a faculty application is made, and once that is received we can apply for conservation area consent from Richmond Council.</p>	DM
12.	<p><b>MAP: Five Marks of Mission:</b> Once Jonathan has arrived review of the MAP can be undertaken. In the meantime there were no reports from Tell, Teach Tend Transform</p>	

	<p><b>Treasure</b> – The Green Group report was circulated to the CCCG prior to the meeting. The Group requested the CCCG task the Group with reviewing and identifying areas where measures can be taken to work towards gaining a silver Eco Church award. Agreed</p> <p>Agreement was given for payment of £85 to Eco Church for a bronze award plaque.</p> <p>2. The Green Group asked to move the monthly Climate Cafe to Saturdays to be alongside the Welcome Cafe. Proposed Mireille, seconded Karen. Agreed.</p>	
13.	<p><b>Christ Church Community Hall &amp; Rooms:</b> Mireille reported that there were several bookings over the summer for summer camps. This was good news as it is usually a low time for bookings.</p> <p>Mireille intends to have a conversation with the Nursery over their use of space.</p> <p>She noted that she felt this was not a suitable time to increase the charges for use of the Hall and Rooms and we need to be careful of potential and current bookers may be put off by increases. Karen pointed out that it would be sensible to keep our charges at least in line with the charges for the other church premises in the Parish.</p>	
14.	<p><b>Parish Warden's Report:</b> Celia reported that the Christ Church vicarage was now let at a good rent. In response to a question about repairs she said that much work has been done, work was needed to the driveway and there was hope that double glazing would be fitted in the fullness of time.</p>	
15.	<p><b>Any other business:</b></p> <ol style="list-style-type: none"> <li>1. Roger reported on progress in the garden and requested approval for the purchase of a hot compost bin. Agreed</li> </ol> <p>Subsequent to the meeting the bin was purchased by Roger at a cost of £270 which will come from the legacy given for work in the church garden.</p>	RP
16.	<p><b>Dates of next meetings:</b></p> <ul style="list-style-type: none"> <li>• 16<sup>th</sup> November 2022</li> </ul>	
17.	<p><b>Closing Prayer:</b> The meeting closed with The Grace</p>	
	<p><b>There being no further business the meeting ended at 8.35 pm</b></p>	

**Next meeting: 21<sup>st</sup> September 2022 at 7.45 pm**