

# PARISH OF MORTLAKE WITH EAST SHEEN

## MINUTES OF PCC COMMITTEES

<b>COMMITTEE NAME:</b>	<b>DATE OF MEETING:</b>
St. Mary's Consultative Group	Tuesday, 23 <sup>rd</sup> March 2021

### **ATTENDEES (via Zoom):**

The Revd. Canon Rd. Ann Nickson (Chair), Perry Kitchen (Churchwarden), Greg Kyle (Churchwarden), Sarah Coggins, Ed Coke, Penny Cowell, Hugh Crook, Ben Stokes, Ginny Waterkeyn, Celia Catchpole (Parish Warden)

	<b>HEADLINES/ACTION POINTS</b>	<b>PERSON RESPONSIBLE</b>
<b>5.</b>	CG terms are ending for Ben, Penny and Ed. Perry's term as Churchwarden has ended. CG members are encouraged to consider and recommend candidates to fill all vacancies	<b>All</b>
<b>7.</b>	St Mary's Day will be celebrated on Sunday, 5 <sup>th</sup> September. Music to joint choirs to be circulated prior to Summer Holidays	<b>Hugh</b>
<b>10.</b>	CG encouraged to carefully consider the best benefit of recent legacies	<b>All</b>
<b>12.</b>	ACM (2020 and 2021 combined), Sunday 23 <sup>rd</sup> May in-person after the 10am service	<b>All</b>

1. **Welcome and Prayers:** Ann welcomed everyone, and held a prayer.
2. **Apologies for absence:** Katie Lee, Beccy Legonie and Jen Louden were unable to attend the meeting.
3. **Minutes of previous meeting:** The minutes of the meeting held on 25<sup>th</sup> January 2021 were presented and accepted by the meeting with no amendments.

4. **Matters arising:**

None discussed

5. **Consultative Group Members:** Ann highlighted a number of upcoming changes for consideration. **Ed** and **Penny** were coming the end of their second 3-year term on the Group. Ann suggested Ed consider being co-opted as Consultative Group secretary for the next term. **Ben** has come to the end of his first 3-year term so can stand again. Ann encouraged the group to think about who could fill these vacancies.

Perry has reached the end of his 4-year term as Churchwarden, and will be stepping down from the role. He will continue in the role of Treasurer to St Mary's as the two roles are not linked. Ann encouraged everyone to think about suitable candidates for the Churchwarden position.

6. **Recent Services and Events**

- 6.1 **Return to live worship:** Members felt the return to live worship since February had been successful. The Sunday 10am service will continue to be livestreamed, and Play Church/Godly Play activities will continue to be held virtually.

Transport to church has not yet resumed, prior to Michael Irvine receiving his second vaccine dose. It may be possible for Michael to attend the Easter Sunday service – Ed will book him a ticket.

- 6.2 **Mothering Sunday (14/03):** This was limited in scope due to no children being present. Ann pointed out that when families with younger children do start returning to live worship in larger numbers, we will need to re-consider leadership roles for Godly Play due to a number of volunteers stepping down.

7. **Future Services and Events**

**Palm Sunday (28/03):** Due to current pandemic restrictions, there will be no donkey-led procession or outdoor service at Sheen Lane crossroads. Instead, there will be a 10am Eucharist with the reading of the Passion Gospel in church. We are currently figuring out how best to do this in a socially distanced manner. Perry pointed out that we have a credit for hiring the donkey next year.

**Holy Week and Easter Services (Easter Day, 04/04):** There will be a service at 8pm on the Monday of Holy Week. The Maundy Thursday service will not feature washing of feet due to the current pandemic restrictions. On Good Friday, there will be a virtual Childrens' Service conducted via Zoom at 11am, and at 2pm there will be a one-hour

service of poetry, music and reflection. Hugh reported that the reduced choir are planning to perform anthems at the services for Maundy Thursday, Good Friday and Easter Day.

**Mortlake Fair and Garden Party (weekend of 26/27 June):** The Mortlake Fair is planned to go ahead this year, subject to pandemic restrictions being lifted by this time. However, the Group felt it was not worthwhile for St Mary's to have a presence at the event, based on previous years. The local History Society is planning to deliver a talk about the history of the Mortlake Brewery site on Saturday, 26<sup>th</sup> June. The annual Garden Party will go ahead on the Sunday and Caroline Timbrell will be contacted to see if she wishes to be involved.

**St Mary's Day:** St Mary's Day will be celebrated on Sunday, 5<sup>th</sup> September. Members of the other church choirs will be invited. Music for the day will be circulated to choirs in advance of the summer holidays to allow for practice.

## 8. Treasurer's Report

**Perry** reported that £2,400 has been received from Tug Boats nursery, and £548 from donations in lieu of Sunday coffee. The only significant expenditure has been the Director of Music's monthly salary. £55,558 has been received from the Berners-Lee legacy.

Fund balances at 23/03/21 were:

	<b>£K</b>
Donations fund	20.5
Legacy fund	65.7
Tower fund	<u>4.0</u>
Total	<b>90.2</b>

The budget for regular income and expenditure would still anticipate a deficit of £3K for 2021, and this may well increase to £5K if lockdown extends further. The parish budget is currently showing a substantial deficit, and individual churches have been requested if possible to at least balance their books in 2021.

## 9. Safeguarding

Ann reminded the Group that Andrea Pratt is the new Safeguarding Officer at St Mary's. In the coming months, there is likely to be a need for current and new volunteers and church officers to renew their DBS certifications, and to undertake CoE online safeguarding training.

## 10. Reports

**10.1 Rector's Report: COVID-19 Restrictions.** Ann reported there have been no new changes to pandemic restrictions. In line with the Government roadmap, the Annual Church Meeting (Sunday, 23<sup>rd</sup> May) is expected to be held in-person. **Legacies.** As a result of two recent legacies from the Berners-Lee and, once probate has been granted, Peter Harrop, the Legacy Fund is in a strong position. St Mary's will also receive a 5% share of the Edward Steers legacy. Ann encouraged careful consideration of how the

funds will best benefit St Mary's and offer a lasting memory to those bequeathing the legacies.

**10.2 Churchwardens' Reports: Quinquennial inspection and fabric issues.** The quinquennial inspection took place on Tuesday, 16<sup>th</sup> March. Barry Stow, the parish architect, did not raise any significant issues during the visit, and promised to consider whether there should be a survey of the nave roof leads. Subsequent to the visit, Barry Stow asked if there had ever been an asbestos audit. Perry cannot recall that there has been, though the only possible site for asbestos, in the tower basement, would have been subject to inspection and asbestos removal (if any) during building works 2006-07 and during the installation of the new boiler c 2014. Perry suggested we attempt to establish whether and how the asbestos question has been treated in the past before deciding to commission an asbestos audit.

**10.3 Parish Warden's Report:** No Report presented.

11. **Any Other Business:** Penny reminded the Group that Christian Aid Week runs from 10<sup>th</sup> – 16<sup>th</sup> May this year.

12. **Date of Next Meeting:**

ACM (2020 and 2021 combined), Sunday 23<sup>rd</sup> May.

13. **Dates of Future Meetings:**

2021

ACM (2020 and 2021 meetings on same day), Sunday 23<sup>rd</sup> May

Monday, 7<sup>th</sup> June

Tuesday, 7<sup>th</sup> September

Wednesday, 10<sup>th</sup> November

2022

Monday, 24<sup>th</sup> January

Tuesday, 22<sup>nd</sup> March

ACM, Sunday, 22<sup>nd</sup> May (after 10 am service)