

Parish of Mortlake with East Sheen

Minutes of PCC Committees

COMMITTEE NAME:	DATE OF MEETING:
Christ Church Consultative Group	18 th July 2019 7.45 pm Christ Church

ATTENDEES:
Paul Russenberger, Reader and Acting Chair; John & Lindsay Ancock, Churchwardens; Karen Brown, Treasurer; Olwen Williamson; Hugh Springall; Howard Gooder; Deirdre Munro; Neil Davis; Nicholas Rettie; Prudy Mennell; Brenda Morris, Secretary; Mary Abel, Parish Warden

HEADLINE

Ref. item number	Headlines/ decisions action points	Action
5	MAP: Social: Olwen will organise Volunteers' Supper on 19 th October. Meeting Needs: John Ancock to obtain quotes for the repair of the leaded glass in the south west door.	OW JA
6	Music: Olwen to forward email to John regarding prospective organist.	OW
7	Christ Church Rooms & Hall Mireille to ask the nursery school to untie the gates and take down the white chain when they leave for the day.	MS
9	Churchwardens' Report: Returns to the Diocese to be completed by the wardens.	JA/LA

No	Item	Action
1.	Opening Prayer: The meeting began with an opening prayer led by Paul Russenberger	
2.	Apologies for absence: Apologies were received from Mireille Stanton, Carol Springall and David Guest, who was unable to attend due to ill-health.	
3.	Approval of Minutes of 29th May 2019: The minutes were approved by the CCCG and signed by Paul Russenberger.	

Next meeting: Monday, 2nd September 2019 7.45 pm at Christ Church

4.	<p>Matters arising:</p> <ul style="list-style-type: none"> • We are now subscribed to Messy Church. • Nicholas Rettie reported that he has written to Howard Swindall for legal advice on the hall levy forms. • Mireille Stanton has purchased an air conditioning unit for the hall. • Olwen Williamson reported on the Crematorium's Open Day on Saturday, 29th June, to celebrate its 80th birthday. Although there were lots of stalls and activities very few members of the public attended. Olwen was thanked for her hard work. 	
5.	<p>MAP:</p> <p>Diversity Group – A report of the meeting held on 17th July had been circulated to the CCCG in advance.</p> <ul style="list-style-type: none"> • Hymns & Pimms had gone well, although there were fewer people than last year. Paul thanked all those who helped. In 2020 it will be held on 5th July and be better advertised. • Harvest Hymns is on 29th September followed by suggested refreshments of cheese, sausages, beer, cider, for which we would like to have the assistance of the catering team. This event should be advertised in the Parish Link. • Additional Family Service on 4th August (1st Sunday) as there is no Searchlights during the summer. It will follow the same format as on the 3rd Sunday. • Gospel Choir – Lindsay has spoken to her contact who will supply her with details of choirs. • The next Conversations at Christ Church will take place on 1st September. The group proposed using the Common Worship as an experiment on the evenings when Conversations take place. The CCCG agreed but suggested the regulars to Evensong should be advised well in advance. Suggestions for suitable subjects welcomed. • Occasional visits to other churches by the group, the first one being 13th October to St Alban's, Golders Green. <p>Social – Volunteers Supper to be on 19th October 2019. Olwen to organise. Future suppers will be held on the last Saturday in September.</p> <p>Meeting Needs – The group will meet after the summer holidays. Proposals for the inner doors to be replaced by glass ones is in hand. John Ancock to obtain quotes for the repair to the leaded glass window in the south west door. Chiswick Glass was suggested.</p> <p>Children's Ministry:</p> <ul style="list-style-type: none"> • There has been no meeting since the last CCCG but one has been arranged for 10th September. In the meantime it would be helpful to get material and ideas from other churches. The Baptism Renewal service followed by tea in the hall went well and was appreciated by all those who attended, possibly 20 guests with their children. This will be an annual event and the next one could be early May 2020. Paul proposed a vote of thanks to Olwen and her team. • The next Messy Church will be at Harvest time, 15th September at 3.30 pm and snacks will be served. 	<p>OW</p> <p>JA</p>
6.	<p>Music:</p> <p>The organ adviser came on the 5th June and reported that there was nothing wrong with the loudness of the organ. He did suggest that we could install a glass screen to deflect the sound. It was agreed to park this suggestion for the moment. Francesco di'Maggio has returned to Italy and Mark Underwood will continue to play for Evensong, weddings and funerals. Jean Oxley and Alison Wilson will play the piano at the 10.00 am service until such time as a new organist is appointed. David has put out an advertisement as before but it was thought we should advertise in the music colleges and the Church Times. The cost would be £789.36 until the post is filled. This was proposed by John Ancock, seconded by Prudy</p>	

	Mennell and carried at the meeting. John Ancock told the meeting that All Saints, Fulham has four choral students and wondered if this would be a good idea for Christ Church. He plans to visit the church and get more information. Olwen has received an email about a student looking for accommodation who can also play the organ. Olwen will forward the email to Paul.	OW
7.	<p>Christ Church Community Hall and Rooms:-</p> <ul style="list-style-type: none"> The hall caretaker has handed in his notice and his last day is 25th July. He explained that he needed a month to sort out his affairs after which he expressed the wish to withdraw his notice which he would have to do officially. He would be entitled to paid leave in any case. The nursery school are to untie the gates and take down the white chain to allow access to the garden. Mireille Stanton to action. 	MS
8.	<p>Treasurer's Report:</p> <p>Karen submitted her report via email prior to the meeting.</p> <ul style="list-style-type: none"> The next F&P meeting is on 9th September 2019. The parish is looking at another form of Text Giving. The parish is investigating card readers/contactless. There has been a drop off in Planned Giving and a notice put in the pew sheets as a reminder. The parish has committed to pledge £293,000 to the Diocese. There is a surplus in the general fund of £9,380. We have received a £50 donation in memory of Rosemary Williams. At the lunchtime concert on 21st May we received £73 in donations. Karen produced a table of current hire rates for the community hall and church rooms and asked if these should be increased in September. Mireille had already requested no increase for the nursery school as their numbers had dropped. Nicholas told the meeting that it was agreed with the nursery school that we would notify them in the April of any increase in hire charges for the following September so we are too late for this year. He suggested researching hire charges in the local area and any increases should be agreed with Mireille. For further discussion at the next CCCG Meeting. Ratification of the accounts by the CCCG. Proposed by Lindsay Ancock and seconded by Nicholas Rettie. All in favour. John Ancock queried what was written in the PCC report regarding Edward Steers' legacy, words to the effect that reserves were healthy following the generous legacy by Edward Steers. He would like an explanation from F&P. The will states "Mortlake Parochial Church Council three parts, preferably for the use at Christ Church and in particular for any outstanding work on the restoration of the chancel paintings and chancel ceiling, otherwise for use at the discretion of the Rector and Parish Wardens". 	
9.	<p>Churchwardens' Report:</p> <ul style="list-style-type: none"> The wardens need to correct the return to the Diocese as soon as possible. There were no major problems reported by the deputies covering for the wardens during their vacation, nevertheless our thanks are due to Geoff & Mireille Stanton, Deirdre Munro, Brenda Morris, Paul Russenberger and Wendy Moss. 	JA/LA
10.	<p>Fabric Update:</p> <ul style="list-style-type: none"> Views are solicited on the "test" of "Daylight" versus "Warm Light" replacement LED bulbs by the northwest door. Please let us have your comments. Garden care is under way thanks to Mike Cooper and all his volunteers. We are revising drawings for the Parish Architect for his advice for a proposal to modify the Nave Altar Rail so that a hinged rail can be used across the current space at the front to make it easier for the older and more infirm members of the congregation to kneel and stand easily. CCCG members pointed out that this had been raised at several CCCG 	

	<p>meetings in the past and it was deemed not to be necessary.</p> <ul style="list-style-type: none"> • The north garden bench has been broken. • Work on the nave altar dais will take place this month. • A visual roof inspection is planned in July. • Quotes are being solicited for painting the railings this summer. • The outer walls are badly in need of repair on the north part of West Temple Sheen, it will need semi-professional stonemason work and may be quite expensive. • As is normal with old churches we are just about keeping up with dozens of bits of fixings and repairs, most recently the doors to the toilets have been found to be a problem. • Shelving “topple” safety in the vestry has been improved and “carpet trip” hazards reduced. 	
11.	<p>Health & Safety/Safeguarding:</p> <ul style="list-style-type: none"> • Safeguarding to be updated. • It would be appropriate to have another First Aid Training Course. • We need volunteers to be the second adult at Searchlights. 	
12.	<p>Communications:-</p> <ul style="list-style-type: none"> • The website needs to be improved and this will be brought up at the next PCC. • A Communications Group needs to be set up and Nicholas Rettie offered to take this in hand. Olwen to get names to Nicholas of possible candidates. • The noticeboard needs to be repainted. 	
13.	<p>Parish Warden’s Report: Christ Church MAP needs re-ordering. There were 5 marks listed in the original MAP. Mary Abel will send a copy to Brenda for distribution to the CCCG.</p>	
14.	<p>Recent Events:</p> <ul style="list-style-type: none"> • Thursday, 30th May Ascension Day, CC Patronal Festival 8.00 pm, followed by refreshments. • Tuesday, 4th June, 7.00 – 10.30 pm “Musical Roots” held at Pembroke Lodge on behalf of Holly Lodge. • Saturday, 22nd June Sheen Gate Choir Concert 7.00 pm • Sunday, 23rd June, 3.30 pm Baptismal Renewal Service followed by tea. • Saturday, 29th June from 10.00 – 3.00 “Full Circle” at Mortlake Crematorium. • Friday, 5th July, 10.30 – 1.30 visit by Marshgate School – 60 children attended. • Sunday, 7th July, 6.30 pm Hymns & Pimms 	
15.	<p>Forthcoming Events:</p> <ul style="list-style-type: none"> • Sunday, 21st July 12.30 pm Vineyard Lunch in the hall. • Sunday, 1st September, Evensong 5.00 pm followed by Conversations at Christ Church. • Sunday, 15th September, 3.30 pm Harvest Messy Church • Sunday, 29th September, 6.30 pm Harvest Hymns of Praise • Saturday, 19th October – Volunteers Supper • Sunday, 17th November, 5.00 pm Memorial Service followed by refreshments. • Saturday, 30th November, Advent Quiet Day. • Wednesday, 4th December 4.00pm Holly Lodge Carol Service • Saturday, 7th December, Royal Ballet School Carol Service 	
16.	<p>Any Other Business:</p> <ul style="list-style-type: none"> • It was suggested we hold a BBQ next year. • The CCCG was asked to give approval for Neil Davies and Peter Jones to be recommended to the PCC as communion assistants. Proposed by John Ancock and seconded by Carys Cooper. The motion was carried. 	
17.	<p>Dates of next meetings:</p> <ul style="list-style-type: none"> • Monday, 2nd September 2019 	

	<ul style="list-style-type: none"> • Wednesday, 20th November 2019 • Monday, 13th January 2020 • Thursday, 12th March 2020 • Sunday, 19th April 2020 Annual Church Meeting • Monday, 20th April Annual Parochial Church Meeting at Christ Church 	
18.	Closing Prayer	

Next meeting: Monday, 2nd September 2019 at 7.45 pm in Christ Church Rooms